

# Office of Drug Policy

Analyst: Jessup

## Historical Summary

<b>OPERATING BUDGET</b>	<b>FY 2019 Total App</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Approp</b>	<b>FY 2021 Request</b>	<b>FY 2021 Gov Rec</b>
<b>BY FUND CATEGORY</b>					
General	339,300	315,300	334,600	343,600	331,500
Dedicated	84,500	74,000	130,500	24,500	24,500
Federal	4,399,700	3,717,500	4,453,200	4,459,000	4,455,100
<b>Total:</b>	<b>4,823,500</b>	<b>4,106,800</b>	<b>4,918,300</b>	<b>4,827,100</b>	<b>4,811,100</b>
Percent Change:		(14.9%)	19.8%	(1.9%)	(2.2%)
<b>BY OBJECT OF EXPENDITURE</b>					
Personnel Costs	547,400	492,100	548,000	565,400	549,000
Operating Expenditures	564,100	767,100	560,500	451,900	452,300
Capital Outlay	0	2,400	0	0	0
Trustee/Benefit	3,712,000	2,845,200	3,809,800	3,809,800	3,809,800
<b>Total:</b>	<b>4,823,500</b>	<b>4,106,800</b>	<b>4,918,300</b>	<b>4,827,100</b>	<b>4,811,100</b>
Full-Time Positions (FTP)	6.00	6.00	6.00	6.00	6.00

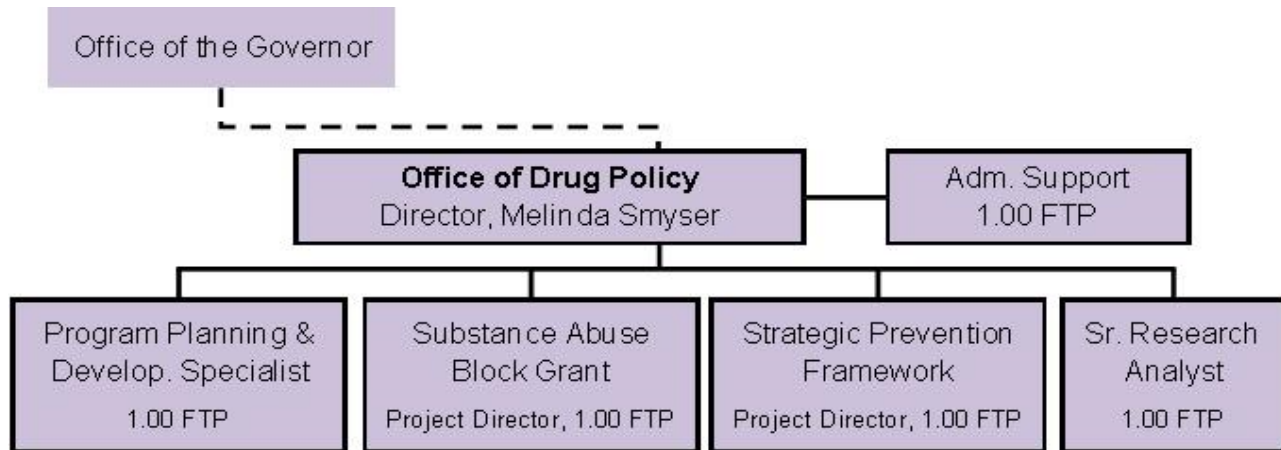
## Division Description

The Office of Drug Policy was created during the 2007 legislative session. Section 67-821, Idaho Code, states that the Office of Drug Policy shall cooperate and consult with counties, cities, and local law enforcement on programs, policies, and issues in combating Idaho's illegal drug and substance abuse problem; serve as a repository of agreements, contracts, and plans concerning programs for combating illegal drug and substance abuse from community organizations and other relevant local, state, and federal agencies, and shall facilitate the exchange of this information and data with relevant interstate and intrastate entities; provide input and comment on community, tribal and federal plans, agreements, and policies relating to illegal drug and substance abuse; and coordinate public and private entities to develop, create, and promote statewide campaigns to reduce or eliminate substance abuse.

# Office of Drug Policy Agency Profile

Analyst: Jessup

## Organizational Structure



**Office of Drug Policy FTP Cap:** 6.00 FTP; no vacancy as of December 2019

**Performance Report:** <https://dfm.idaho.gov/publications/bb/perfreport/>



April Renfro, CPA  
Manager, Audits Division

## State of Idaho Legislative Services Office

# IDAHO OFFICE OF DRUG POLICY MANAGEMENT REPORT 90-DAY FOLLOW-UP FISCAL YEARS 2015, 2016, AND 2017

Date Issued: November 20, 2019

On May 30, 2019, the Legislative Services Office released a management report for the Idaho Office of Drug Policy (Office) for fiscal years ended June 30, 2015, 2016, and 2017. The Office was contacted on September 25, 2019, and this report addresses how it has responded to the three findings and recommendations in the report.

### FINDING 1

Documentation is insufficient to support federal draws for the Strategic Prevention Framework program.

**We recommended that the Office establish internal controls and procedures over federal draws to ensure adequate documentation is retained for each draw and amounts can be tied to expenditures paid or expected to be paid within the timeframe allowed by the federal program. We additionally recommended that the Office provide training to ensure that staff understand the requirements of the grant.**

### AUDIT FOLLOW-UP

The Office is in the process of developing a policy and procedure manual for federal draws. The current process includes the grant administrator pulling, reviewing, and signing a report of the federal expenditures for the month. This report is then reviewed jointly by the director and administrative assistant. The report is reviewed line by line to ensure that expenditures listed are appropriate for the grant and to verify the total being requested. The report cover sheet is then signed by the director. The report allows individual expenditures to be tied to the corresponding federal draw and demonstrates that funds are not being requested in advance of expenditures. We reviewed and verified that the August 30, 2019, federal draw report was in compliance with federal guidelines, internal controls were functioning appropriately, and individual expenditures could be tied to the specific draw.

The Office's newly implemented internal controls, as we reviewed for the completed report and federal draw from August 30, 2019, address the primary weaknesses identified in the finding. However, because the written policy manual has not yet been completed and only a single draw was available for review under the new system with current employees providing limited audit evidence, we are partially closing the finding.

**STATUS – Partially Closed**

## **FINDING 2**

Inconsistencies and coding errors of federal expenditures creates unreliable data used by the Office and other agencies for financial reporting and decision-making.

**We recommended that the Office provide training and guidance to individuals responsible for coding and reviewing financial transactions to ensure that transactions are consistently and appropriately coded.**

### **AUDIT FOLLOW-UP**

The Office holds monthly meetings with the Division of Financial Management (DFM) to ensure appropriate and consistent coding of transactions. The new administrative assistant works with grant administrators to review coding to ensure accuracy. The Office also went through its prior and current-year transactions with the DFM to identify and recode any previously miscoded transactions, as well as to identify any recurring issues. The Office director also reviews current coding more thoroughly and verifies any irregularities in transactions with staff and the DFM. The staff also participated in Internal Control Framework Training.

During our follow-up procedures, we noted 2 of the 19 sampled transactions had deviations related to consistent and accurate coding. The two items were coded as payments to subrecipients when they were actually made to a vendor for a good, not in a subgrant arrangement. As a result, this finding will remain open.

**STATUS – Open**

## **FINDING 3**

Media campaign expenditures totaling \$383,978 were made in violation of State purchasing policies.

**We recommended that the Office ensure that individuals responsible for the procurement of goods and services obtain the necessary training to comply with State purchasing policies.**

### **AUDIT FOLLOW-UP**

The Office has implemented a vendor evaluation process to have three staff members individually review and evaluate bids from vendors on an Evaluation Matrix built by the Office's purchasing representative. Their evaluations are then reviewed to find the best vendor bid for the service. The contract in question was sent out for bid and evaluated under the new process. We reviewed this contract, and it is now in compliance with the Division of Purchasing (DOP) rules. The Office's purchasing representative also completed a training provided by the DOP.

The Office has started a formal budgeting process at the beginning of the year that identifies the expected amount of money to be expended for each activity and vendor. This budget is used as the basis for determining whether a contract must be sent out for bid. Out of the six vendors identified, we verified that each vendor contract had been appropriately sent out for written or informal offers based on their expected expenditures as required by the DOP. The Office is also now periodically reviewing expenditures to vendors to ensure that the total amount paid to a vendor does not rise above the DOP's thresholds without proper action. In the event that any vendor that has invoices totaling more than \$10,000, the Office will contact the DOP for a one-time exemption until appropriate further action can be taken.

Given that the Office has entered into contracts and followed the DOP guidelines since the report was issued, staff has received additional training regarding the DOP rules, and there is an increased awareness and focus on the total amounts paid to vendors, this issue has been sufficiently resolved, and the finding can therefore be closed.

**STATUS** – Closed

# Office of Drug Policy

Analyst: Jessup

## FY 2019 Actual Expenditures by Division by Program

			FTP	PC	OE	CO	T/B	LS	Total
<b>0.30</b>	<b>FY 2019 Original Appropriation</b>								
	0001-00	Gen	3.00	284,700	54,600	0	0	0	339,300
	0349-00	Ded	0.00	0	24,500	0	0	0	24,500
	0499-00	Ded	0.00	0	60,000	0	0	0	60,000
	0348-00	Fed	3.00	262,700	425,000	0	3,712,000	0	4,399,700
	<b>Totals:</b>		6.00	547,400	564,100	0	3,712,000	0	4,823,500
<b>1.00</b>	<b>FY 2019 Total Appropriation</b>								
	0001-00	Gen	3.00	284,700	54,600	0	0	0	339,300
	0349-00	Ded	0.00	0	24,500	0	0	0	24,500
	0499-00	Ded	0.00	0	60,000	0	0	0	60,000
	0348-00	Fed	3.00	262,700	425,000	0	3,712,000	0	4,399,700
	<b>Totals:</b>		6.00	547,400	564,100	0	3,712,000	0	4,823,500
<b>1.21</b>	<b>Net Object Transfer</b>								
	0001-00	Gen	0.00	0	(2,400)	2,400	0	0	0
	0348-00	Fed	0.00	0	226,900	0	(226,900)	0	0
	<b>Totals:</b>		0.00	0	224,500	2,400	(226,900)	0	0
<b>1.61</b>	<b>Reverted Appropriation</b>								
	0001-00	Gen	0.00	(21,400)	(2,600)	0	0	0	(24,000)
	0349-00	Ded	0.00	0	(7,800)	0	0	0	(7,800)
	0499-00	Ded	0.00	0	(2,700)	0	0	0	(2,700)
	0348-00	Fed	0.00	(33,900)	(8,400)	0	(639,900)	0	(682,200)
	<b>Totals:</b>		0.00	(55,300)	(21,500)	0	(639,900)	0	(716,700)
<b>2.00</b>	<b>FY 2019 Actual Expenditures</b>								
	0001-00	Gen	3.00	263,300	49,600	2,400	0	0	315,300
	General			263,300	49,600	2,400	0	0	315,300
	0349-00	Ded	0.00	0	16,700	0	0	0	16,700
	Miscellaneous Revenue			0	16,700	0	0	0	16,700
	0499-00	Ded	0.00	0	57,300	0	0	0	57,300
	Idaho Millennium Income			0	57,300	0	0	0	57,300
	0348-00	Fed	3.00	228,800	643,500	0	2,845,200	0	3,717,500
	Federal Grant			228,800	643,500	0	2,845,200	0	3,717,500
	<b>Totals:</b>		6.00	492,100	767,100	2,400	2,845,200	0	4,106,800
<b>Difference: Actual Expenditures minus Total Appropriation</b>									
	0001-00	Gen		(21,400)	(5,000)	2,400	0	0	(24,000)
	General			(7.5%)	(9.2%)	N/A	N/A	N/A	(7.1%)
	0349-00	Ded		0	(7,800)	0	0	0	(7,800)
	Miscellaneous Revenue			N/A	(31.8%)	N/A	N/A	N/A	(31.8%)
	0499-00	Ded		0	(2,700)	0	0	0	(2,700)
	Idaho Millennium Income			N/A	(4.5%)	N/A	N/A	N/A	(4.5%)
	0348-00	Fed		(33,900)	218,500	0	(866,800)	0	(682,200)
	Federal Grant			(12.9%)	51.4%	N/A	(23.4%)	N/A	(15.5%)
	<b>Difference From Total Approp</b>			<b>(55,300)</b>	<b>203,000</b>	<b>2,400</b>	<b>(866,800)</b>	<b>0</b>	<b>(716,700)</b>
	<b>Percent Diff From Total Approp</b>			<b>(10.1%)</b>	<b>36.0%</b>	<b>N/A</b>	<b>(23.4%)</b>	<b>N/A</b>	<b>(14.9%)</b>

# Office of Drug Policy

## Comparative Summary

Analyst: Jessup

Decision Unit	Agency Request			Governor's Rec		
	FTP	General	Total	FTP	General	Total
<b>FY 2020 Original Appropriation</b>	<b>6.00</b>	<b>334,600</b>	<b>4,918,300</b>	<b>6.00</b>	<b>334,600</b>	<b>4,918,300</b>
Sick Leave Rate Reduction	0.00	0	0	0.00	(600)	(1,200)
1% Onetime General Fund Reduction	0.00	0	0	0.00	(3,300)	(3,300)
<b>FY 2020 Total Appropriation</b>	<b>6.00</b>	<b>334,600</b>	<b>4,918,300</b>	<b>6.00</b>	<b>330,700</b>	<b>4,913,800</b>
Removal of Onetime Expenditures	0.00	0	(108,800)	0.00	0	(108,800)
Restore Ongoing Rescissions	0.00	0	0	0.00	3,900	4,500
<b>FY 2021 Base</b>	<b>6.00</b>	<b>334,600</b>	<b>4,809,500</b>	<b>6.00</b>	<b>334,600</b>	<b>4,809,500</b>
Benefit Costs	0.00	6,400	12,700	0.00	(1,500)	(3,000)
Statewide Cost Allocation	0.00	200	200	0.00	200	200
Change in Employee Compensation	0.00	2,400	4,700	0.00	4,800	9,500
<b>FY 2021 Program Maintenance</b>	<b>6.00</b>	<b>343,600</b>	<b>4,827,100</b>	<b>6.00</b>	<b>338,100</b>	<b>4,816,200</b>
OITS 1 - Operating Costs	0.00	0	0	0.00	100	100
OITS 2 - Servers & Licensing	0.00	0	0	0.00	0	1,500
2% General Fund Reduction & Exemptiona	0.00	0	0	0.00	(6,700)	(6,700)
<b>FY 2021 Total</b>	<b>6.00</b>	<b>343,600</b>	<b>4,827,100</b>	<b>6.00</b>	<b>331,500</b>	<b>4,811,100</b>
Change from Original Appropriation	0.00	9,000	(91,200)	0.00	(3,100)	(107,200)
% Change from Original Appropriation		2.7%	(1.9%)		(0.9%)	(2.2%)

# Office of Drug Policy

Analyst: Jessup

Budget by Decision Unit	FTP	General	Dedicated	Federal	Total
<b>FY 2020 Original Appropriation</b>					
The Legislature funded two line items for FY 2020: These included \$97,800 for the Partnership for Success Grant; and \$106,000 from the Idaho Millennium Income Fund, through S1187, to establish a vaping prevention and awareness program. The appropriation also provided \$2,800 for mobile device security and \$3,000 for technology consolidation and modernization.					
	6.00	334,600	130,500	4,453,200	4,918,300
<b>Sick Leave Rate Reduction</b>					
Agency Request	0.00	0	0	0	0
<i>The Governor recommends a six-month reduction of funding for employers who contribute to the PERSI-managed sick leave plan. This reduction will begin to draw down the reserve balance, which has grown significantly during the past several years.</i>					
Governor's Recommendation	0.00	(600)	0	(600)	(1,200)
<b>1% Onetime General Fund Reduction</b>					
Agency Request	0.00	0	0	0	0
<i>The Governor recommends a onetime 1% General Fund rescission.</i>					
Governor's Recommendation	0.00	(3,300)	0	0	(3,300)
<b>FY 2020 Total Appropriation</b>					
Agency Request	6.00	334,600	130,500	4,453,200	4,918,300
Governor's Recommendation	6.00	330,700	130,500	4,452,600	4,913,800
<b>Removal of Onetime Expenditures</b>					
Removes onetime funding for a onetime Millennium Income Fund grant and onetime federal funds.					
Agency Request	0.00	0	(106,000)	(2,800)	(108,800)
Governor's Recommendation	0.00	0	(106,000)	(2,800)	(108,800)
<b>Restore Ongoing Rescissions</b>					
Agency Request	0.00	0	0	0	0
<i>The Governor recommends restoration of the 1% General Fund rescission and sick leave rate reduction.</i>					
Governor's Recommendation	0.00	3,900	0	600	4,500
<b>FY 2021 Base</b>					
Agency Request	6.00	334,600	24,500	4,450,400	4,809,500
Governor's Recommendation	6.00	334,600	24,500	4,450,400	4,809,500
<b>Benefit Costs</b>					
Employer-paid benefit changes include an 18.9% increase (or \$2,200 per eligible FTP) for health insurance, bringing the total appropriation to \$13,850 per FTP. Also included are a one-year elimination of the unemployment insurance rate, a restoration of the Division of Human Resources rate, and adjustments to workers' compensation that vary by agency.					
Agency Request	0.00	6,400	0	6,300	12,700
<i>The Governor recommends no increase for health insurance due to fewer claims than expected and changes to federal tax policies; a one-year elimination of the sick leave rate and the unemployment insurance rate; restoration of the Division of Human Resources rate; and adjustments for workers' compensation rates.</i>					
Governor's Recommendation	0.00	(1,500)	0	(1,500)	(3,000)
<b>Statewide Cost Allocation</b>					
This request includes adjustments to recover the cost of services provided by other agencies in accordance with federal and state guidelines on cost allocation. State Controller fees will increase by \$300 and State Treasurer fees will decrease by \$100, for a net increase of \$200 from the General Fund.					
Agency Request	0.00	200	0	0	200
Governor's Recommendation	0.00	200	0	0	200



# Office of Drug Policy

Analyst: Jessup

Budget by Decision Unit	FTP	General	Dedicated	Federal	Total
<b>Change in Employee Compensation</b>					
For calculation purposes, agencies were directed to include the cost of a 1% salary increase for permanent and temporary employees.					
Agency Request	0.00	2,400	0	2,300	4,700
<i>The Governor recommends a 2% increase in employee compensation, distributed on merit. He does not recommend a compensation increase for group and temporary positions.</i>					
Governor's Recommendation	0.00	4,800	0	4,700	9,500
<b>FY 2021 Program Maintenance</b>					
Agency Request	6.00	343,600	24,500	4,459,000	4,827,100
Governor's Recommendation	6.00	338,100	24,500	4,453,600	4,816,200
<b>OITS 1 - Operating Costs</b>					
Agency Request	0.00	0	0	0	0
<i>The Governor recommends this agency's share of ongoing funding to pay the Office of Information Technology Services for security software and data center office space located at the Chinden Campus.</i>					
Governor's Recommendation	0.00	100	0	0	100
<b>OITS 2 - Servers &amp; Licensing</b>					
Agency Request	0.00	0	0	0	0
<i>The Governor recommends this agency's onetime share of funding for software licensing, server infrastructure, and storage to expand system capabilities on core systems and to maintain agency-specific software.</i>					
Governor's Recommendation	0.00	0	0	1,500	1,500
<b>2% General Fund Reduction &amp; Exemptiona</b>					
Agency Request	0.00	0	0	0	0
<i>The Governor recommends a 2% ongoing General Fund reduction across all object codes. To accomplish this reduction the Governor also recommends an exemption from Section 67-3511 (1), (2), and (3), Idaho Code, allowing unlimited transfers of all appropriated moneys among personnel costs, operating expenditures, capital outlay, and trustee and benefit payments, as well as between budgeted programs. This exemption requires legislative approval.</i>					
Governor's Recommendation	0.00	(6,700)	0	0	(6,700)
<b>FY 2021 Total</b>					
Agency Request	6.00	343,600	24,500	4,459,000	4,827,100
Governor's Recommendation	6.00	331,500	24,500	4,455,100	4,811,100
Agency Request					
Change from Original App	0.00	9,000	(106,000)	5,800	(91,200)
% Change from Original App	0.0%	2.7%	(81.2%)	0.1%	(1.9%)
Governor's Recommendation					
Change from Original App	0.00	(3,100)	(106,000)	1,900	(107,200)
% Change from Original App	0.0%	(0.9%)	(81.2%)	0.0%	(2.2%)

## Part I – Agency Profile

### Agency Overview

The Idaho Office of Drug Policy was established by HB 106 (Idaho Code 67-821) in 2007. The Office is led by Melinda S. Smyser, Interim Administrator and includes five additional staff members. Its purpose is to coordinate policy and programs related to the prevention of drug and substance abuse. In addition, the Office is committed to involving local communities and additional public and private stakeholders in the ongoing process of improving the effectiveness and availability of prevention work across all 44 of Idaho's counties.

### Core Functions/Idaho Code

The Office of Drug Policy (ODP) was established by HB 106 (Idaho Code 67-821).

TITLE 67  
STATE GOVERNMENT AND STATE AFFAIRS  
CHAPTER 8  
EXECUTIVE AND ADMINISTRATIVE OFFICERS  
-- GOVERNOR AND LIEUTENANT-GOVERNOR

67-821. COORDINATION OF POLICY AND PROGRAMS RELATED TO DRUG AND SUBSTANCE ABUSE. (1) There is hereby established in the office of the governor the "Office of Drug Policy." The administrator of the office of drug policy shall be the official in the state designated to oversee and execute the coordination of all drug and substance abuse programs within the state of Idaho. The administrator shall be appointed by and shall serve at the pleasure of the governor, and shall be subject to confirmation by the state senate. (2) The office of drug policy shall:

- (a) Cooperate and consult with counties, cities and local law enforcement on programs, policies and issues in combating Idaho's illegal drug and substance abuse problem;
- (b) Serve as a repository of agreements, contracts and plans concerning programs for combating illegal drug and substance abuse from community organizations and other relevant local, state and federal agencies and shall facilitate the exchange of this information and data with relevant interstate and intrastate entities;
- (c) Provide input and comment on community, tribal and federal plans, agreements and policies relating to illegal drug and substance abuse; and
- (d) Coordinate public and private entities to develop, create and promote statewide campaigns to reduce or eliminate substance abuse.

### Revenue and Expenditures

Revenue	FY 2016	FY 2017	FY 2018	FY 2019
General Fund	\$285,100	\$295,300	\$233,700	\$315,300
Dedicated	\$0	\$7,000	\$17,800	\$5,900
Federal	<u>\$3,408,300</u>	<u>\$4,922,800</u>	<u>\$3,665,000</u>	<u>\$2,727,000</u>
<b>Total</b>	<b>\$3,693,400</b>	<b>\$5,225,100</b>	<b>\$3,916,500</b>	<b>\$3,048,200</b>
Expenditures	FY 2016	FY 2017	FY 2018	FY 2019
Personnel Costs	\$491,600	\$505,700	\$447,900	\$492,100
Operating Expenditures	\$245,700	\$367,200	\$377,200	\$767,100
Capital Outlay	\$1,500	\$5,000	\$200	\$2,400
Trustee/Benefit Payments	<u>\$2,901,300</u>	<u>\$3,706,400</u>	<u>\$3,405,700</u>	<u>\$2,845,200</u>
<b>Total</b>	<b>\$3,640,100</b>	<b>\$4,584,300</b>	<b>\$4,231,00</b>	<b>\$4,106,800</b>

**Profile of Cases Managed and/or Key Services Provided**

Cases Managed and/or Key Services Provided	FY 2016	FY 2017	FY 2018	FY 2019
Educate stakeholders on drug-related issues	Complete	Complete	Complete	Complete
Coordinate information dissemination regarding substance abuse including media campaigns	Complete	Complete	Complete	Complete
Collaborate with stakeholders to decrease substance abuse in Idaho	Complete	Complete	Complete	Complete
Grant Administration	Complete	Complete	Complete	Complete

**Red Tape Reduction Act**

Each agency shall incorporate into its strategic plan a summary of how it will implement the Red Tape Reduction Act, including any associated goals, objectives, tasks, or performance targets. This information may be included as an addendum.

	As of July 1, 2019
Number of Chapters	N/A
Number of Words	N/A
Number of Restrictions	N/A

**Part II – Performance Measures**

Performance Measure		FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
<b>Goal 1</b>						
Collaborate and partner with counties, cities, and local law enforcement to combat substance abuse in Idaho.						
1. Visits with representatives of counties, cities, and local law enforcement officials	actual	4	4	4	7	-----
	target	4	4	4	6 regions of the state visited each year	6 regions of the state visited each year
2. Number of LE agencies supported each year to combat substance use disorders	actual	10	6	8	42	-----
	target	4	4	4	21	21
<b>Goal 2</b>						
Research, identify, recommend and fund plans, strategies, and evidence-based programs regarding substance abuse prevention and make available to stakeholders throughout Idaho.						
3. Data collected from funded grantees	actual	SPF: 100%; SABG: 75%	SPF: 100%; SABG: 100%	SPF: 100%; SABG: 100%	SPF: 100%; SABG: 100%	-----
	target	75%	80%	80%	80% of grantees will submit year end fiscal reports	80% of grantees will submit year end fiscal reports

Performance Measure		FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
4. Provide training to grantees and stakeholders to build skill development to implement prevention activities.	actual	57	60	77	53	-----
	target	30	30	30	30	30

### Performance Measure Explanatory Notes

\*Coalition counts and Direct Service Provider NOMS data and pre/post surveys

\*\*Please refer to the Office of Drug Policy's Strategic Prevention Framework Strategic Action Plan *Note: The SPF funding ended 9/30/2018 and will be replaced with Partnerships for Success funding from SAMHSA. ODP will develop a PFS Strategic Plan in FY2019.*

+ December 2016 metrics unavailable

++ Please contact the ODP Administrator for a copy of the strategic plans

#### For More Information Contact:

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Idaho Office of Drug Policy  
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Brad Little  
Governor  
Melinda S. Smyser  
Administrator



Physical Address: 304 N. 8<sup>th</sup>. St. STE 455  
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State of Idaho  
**Office of Drug Policy**  
Executive Office of the Governor

November 19, 2019

To: Misty Lawrence & Amber Christofferson  
From: Melinda Smyser/Office of Drug Policy  
Subject: Spending Reset FY 2020 & 2021

In reference to the FY 2020 early one-time reduction due to one-time salary savings of the 1%, the Office of Drug Policy proposes the following:

PC \$3,346

In reference to the FY 2021 budget the Office of Drug Policies plan proposes an on-going salary savings for the full 2% from the following categories based on budget personnel cost estimates.

PC \$6,700

Thanks to the Governor for his diligence in working to maintain budget growth. The ODP base budget has been the same for many years and we continue to manage our funds and services in a conservative manner.

Please let me know if you have any questions or concerns.

Sincerely,

A handwritten signature in cursive script that reads "Melinda S. Smyser".

Melinda S. Smyser  
Administrator, Office of Drug Policy  
208-854-3049  
Melinda.Smyser@odp.idaho.gov